

Project: Telework Pilot Project (Online Weekly Diary)
Survey Dates: Week 1 (February 2-8, 2009) through Week 15 (April 27-May 3, 2009)
Codebook Name: DIARY
Processing Date: June 12, 2009

Var. 1	Fmt: N1	Col: 1	Name: Q1 (A)
<p>Has anything changed? At the beginning of this project we asked you to describe your "typical commute", including errands and stops you routinely make as part of your commute. On the days that you commuted to work last week, was it a typical commute or has something changed? Have you moved, changed jobs, job locations or shifts, changed cars, changed how you commute, or made any other changes that alter how we calculate commute time, distance, or mileage for you?</p> <p>1=Yes 2=No ; Skip to Var: 3 Blank ; Skip to Var: 3</p>			
Var. 2	Fmt: A200	Col: 2-201	Name: Q2 (B)
<p>Please describe the change: If you moved or changed job locations, what is the new distance from home to work? If you changed cars, do you get better or worse gas mileage? If so, what is the new mileage? Please report anything that has an effect on how we calculate commute time, distance, or mileage.</p>			
Var. 3	Fmt: N1	Col: 202	Name: Q3 (C)
<p>How many days did you work last week? (Both telework and regular work)</p> <p>0=None - Didn't work last week 1=One day ; Skip to Var: 6 2=Two days ; Skip to Var: 6 3=Three days ; Skip to Var: 6 4=Four days ; Skip to Var: 6 5=Five days ; Skip to Var: 6 6=Six days ; Skip to Var: 6 7=Seven days ; Skip to Var: 6 Blank ; Skip to Var: 6</p>			
Var. 4	Fmt: N1	Col: 203	Name: Q4 (D)
<p>Why didn't you work last week?</p> <p>1=Sick or Leave (Family or Medical or Personal Leave) ; Skip to Var: 18 2=Vacation ; Skip to Var: 18 3=Lack of work ; Skip to Var: 18 4=No longer working for this employer ; Skip to Var: 18 5=Other ; Skip to Var: 18 Blank ; Skip to Var: 18</p>			
Var. 5	Fmt: A100	Col: 204-303	Name: Q5 (E)
<p>Other</p>			

Var. 6 Fmt: N1 Col: 304 Name: Q6 (F)
How many days did you work at your central worksite (non-telework) last week?
0=None - Didn't go to central worksite last week
1=One day
2=Two days
3=Three days
4=Four days
5=Five days
6=Six days
7=Seven days

Var. 7 Fmt: N1 Col: 305 Name: Q7 (G)
How many days did you telework last week?
0=None - Didn't telework last week
1=One day ; Skip to Var: 10
2=Two days ; Skip to Var: 10
3=Three days ; Skip to Var: 10
4=Four days ; Skip to Var: 10
5=Five days ; Skip to Var: 10
6=Six days ; Skip to Var: 10
7=Seven days ; Skip to Var: 10
Blank ; Skip to Var: 10

Var. 8 Fmt: N1 Col: 306 Name: Q8 (H)
Why didn't you telework last week?
1=Not ready to telework yet ; Skip to Var: 18
2=Not scheduled to telework last week ; Skip to Var: 18
3=Was required at the central worksite ; Skip to Var: 18
4=Other ; Skip to Var: 18

Var. 9 Fmt: A100 Col: 307-406 Name: Q9 (I)
Other

Commute Miles Saved and Miles Offset

One of the benefits of telework is the miles (and emissions) saved by not driving to work. However, some of this savings may be offset by extra miles driven on telework days.

As an example, a teleworker normally takes a child to daycare on his/her way to work, but on telework days, they drive the child to daycare and then drive back home before starting their telework day. Or, instead of driving to daycare, their spouse takes the child to daycare adding miles to the spouse's commute. As another example, an individual normally stops at the gym three times a week on the way home from work. Now that they telework, they drive to the gym and back, offsetting some or all of the miles saved by teleworking. Even someone who takes the bus to work might drive on telework days.

Now thinking about the day(s) you teleworked last week:

Did you drive any extra miles to run errands that you normally would have done during the commute to or from work?

Did a spouse, partner, or family member run errands that you would normally have done during your commute?

Did you use the car during work hours for anything else that normally would have been done on the way to or from work, or during your lunch break?

Var. 10 Fmt: N3 Col: 407-409 Name: Q10 (J)

If you answered yes to any of the above, please estimate the miles you or others drove on your telework days that normally would have been driven during your work commute or during your lunch break from the central worksite. Leave answer blank or enter "0" if there were no extra miles driven on telework days this past week.

Var. 11 Fmt: A200 Col: 410-609 Name: Q11 (K)

Use this space for any comments or explanations

Var. 12 Fmt: N1 Col: 610 Name: Q12 (L)

How well did telework "work" last week? Were there any problems?

1=No problems last week

3=More serious problem(s)

2=Minor problem(s), easily resolved

Var. 13 Fmt: A300 Col: 611-910 Name: Q13 (M)

If there were any problems last week, please take a minute to describe them and how they were resolved.

Var. 14 Fmt: N1 Col: 911 Name: Q14 (N)

In terms of getting work done, was your telework day (or days) last week ...

1=Just as productive as a day at your normal worksite

2=More productive than normal

3=Less productive than a day at your normal worksite

4=Not sure

Var. 15 Fmt: A200 Col: 912-1111 Name: Q15 (O)

If you checked "Less Productive", what was the challenge last week? What made telework less productive than you would have liked?

Var. 16	Fmt: N1	Col: 1112	Name: Q16 (P)
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Taking everything into consideration, how satisfied are you with telework at this point in time?

1=Very satisfied	3=Neutral-Undecided	5=Very dissatisfied
2=Mostly satisfied	4=Mostly dissatisfied	6=Can't answer

Var. 17	Fmt: A200	Col: 1113-1312	Name: Q17 (Q)
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Use this space for any comments or explanations

Var. 18	Fmt: A300	Col: 1313-1612	Name: Q18 (R)
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Thank you for participating in the Telework Pilot Project and completing this week's diary. Use the space below for any additional comments about your telework experience this past week.

Identification Variables Generated by StatPac:

Var. 19	Fmt: A15	Col: 1613-1627	Name: IPAddress (S)
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Respondent's IP Address

Var. 20	Fmt: A15	Col: 1628-1642	Name: RespondentID (T)
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Respondent's ID Number

Var. 21	Fmt: N8	Col: 1643-1650	Name: Today (U)
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Date of Response
