



September – October, 2008

Dear Employer,

We are pleased to invite you to participate in the Washington State **Telework Pilot Project**, a year long initiative funded by the Washington State Legislature and developed and managed by the Kitsap Regional Coordinating Council.

The Telework Pilot Project is designed to educate employers about telecommuting, develop telework policies and resources for employers, and reduce traffic congestion by encouraging telework in the workplace.

As part of this initiative, the Kitsap Regional Coordinating Council and a team of experts have developed a Telework Toolkit to provide employers and employees participating in the project with the resources required to launch and manage a telework program. Potential Telework Centers in Kitsap County and Jefferson County have also been identified that could serve as alternative work sites for the duration of the pilot period.

The Council is now actively recruiting public and private sector employers (either the entire organization or a single department) with 2+ employees who live in either Kitsap or Jefferson Counties to participate in the pilot project. With increased strain on Kitsap County roads and ferries ~ over twelve major transportation improvement projects underway, including the Hood Canal bridge closure in 2009 ~ this project offers many benefits to you as an employer, as well as to your employees and the community at large.

We strongly urge you to take the next step towards participation in the Telework Pilot Project, starting with evaluation of the material in this recruitment packet.

Regards,

A handwritten signature in black ink, appearing to read "McClure".

Mary McClure
Executive Director,
Kitsap Regional
Coordinating Council

A handwritten signature in black ink, appearing to read "Stewart".

Bill Stewart
Executive Director
Kitsap Economic
Development Alliance

A handwritten signature in black ink, appearing to read "Ed Stern".

Ed Stern
Kitsap Reg'l Council
Board,
Telework Pilot Project
WA Governor's High
Speed Internet
Strategy Group

A handwritten signature in black ink, appearing to read "Katy Taylor".

Katy Taylor
Director,
WSDOT Public
Transportation
Division